



SOUTHWICK-TOLLAND-GRANVILLE REGIONAL SCHOOL DISTRICT

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Southwick-Tolland-Granville Regional School District Safety Protocol Fact Sheet

Throughout the year, all schools in the District will have practice drills on important safety protocols. These protocols include shelter-in-place, lockdown and evacuation. Occasionally there has been the need to implement one of these protocols in response to an event. Shelter-in-place is the most common protocol implemented because it is an effective method for stopping movement in the building in the event of a medical emergency or other situation. Below is a guide to provide additional information for parents and guardians. Please be especially aware of this information when you are a visitor to any of the school buildings.

Shelter-in-place: Seek safety within the building you already occupy. Students remain safely in their classrooms with their teachers, doors are closed and locked and learning continues. No one is allowed to enter or exit the building. When it is determined by administration that it is appropriate, shelter in place is lifted.

Example: Medical emergency in the building (ensures that hallways are clear for emergency personnel to move freely throughout a building), emergency outside of the school building, weather emergency, active investigation

Lockdown: Similar to shelter-in-place with heightened state of awareness for both students and teachers.

Example: A direct threat within the school or on the campus

Evacuation: All students, staff and visitors leave the building through the nearest and safest route to designated gathering areas.

Example: fire, gas leak in building, school bus accident

For more information, visit the Massachusetts Task Force Report on School Safety and Security. <https://www.mass.gov/doc/massachusetts-task-force-report-on-school-safety-and-security-0/download>

*Careful Planning is the Best Way to Ensure Schools are
Safe Places to Learn*